

SUMMARY OF MANUAL SUBCOMMITTEE MEETING

DATE: September 15, 2003
TO: Ross Dunfee, Steering Committee Chairman
Steve Worley, Manual Subcommittee Chairman
Nancy Aldrich, Manual Subcommittee Co-Chairman
COPY: Stormwater Manual Subcommittee Members and Consultant Team
FROM: Karen Dinicola, Dept. of Ecology
SUBJECT: **Summary of Stormwater Manual Subcommittee Meeting**
Moses Lake Conference Center
September 11, 2003 9 am – 3 pm

Subcommittee Meeting Attendees:

Steve Worley – City of Spokane Valley	Karen Dinicola – Ecology
Nancy Aldrich – City of Richland	Jocelyne Gray – JUB
Matt Zarecor – Spokane County	Michele Brich – HBA of Tri-Cities
Colleen Little – Spokane County	Brett Sheffield – City of Yakima
Paula Cox – Chelan County	Lloyd Brewer – City of Spokane
Steve King – City of Wenatchee	Steve Hansen – City of Spokane
Dave Moss – TetraTech	

PURPOSE OF MEETING:

This meeting was held to gather the Manual subcommittee and at-large members to begin review of public comments on the final draft Manual; prepare responses for updating the project documents; and identify a process for completing the response to comments.

AGENDA FOR THIS MEETING:

1. Welcome; Introductions; Sign-in; Review/Confirm Agenda for Today's Meeting
2. Summary of comments received and suggested organizational approach to addressing them
3. Begin addressing comments
4. Break for lunch
5. Resume addressing comments
6. Group discussion: assess progress made today and discuss plans for completing response to comments and finalizing the manual.

BRIEF SUMMARY OF PROCEEDINGS:

1. Steve Worley opened the meeting, and facilitated introductions; sign-in; confirmed agenda as proposed.
2. Karen Dinicola summarized the comments received. The public comment deadline was extended by one week in response to a request to the director of the Dept. of Ecology. A total of 59 pages of comments have been received from 19 sources; fewer than 20 pages were received by 4:30 pm on the last day of the comment period. Karen divided the comments into six documents; all six were distributed via email on Wednesday September 10th. The first three documents (that the subcommittee worked with during the meeting) deal with specific comments on the content of the Manual, separated into Chapter groupings (Chapters 1, 2, 3, 8 and other sections; Chapter 7 and other Construction ESC comments; and Chapters 4, 5, 6). The fourth document contains all of the comments pertaining to Section 5.6 and other UIC guidance in the Manual; the subcommittee needs to decide how to address these comments, which will also be addressed in the Statewide process Ecology has convened to address the UIC rule revision (that process resulted in the guidance included in the final draft Manual, but may continue for another 2 years or more before the rule is finalized). The fifth document contains some comments pertaining specifically to WSDOT which Ecology proposes to address during the revision of the Highway Runoff Manual (currently underway); it also contains extensive comments on infiltration methods, some of which might be addressed with comments on Chapters 5 and 6 (WSDOT has been investigating new approaches to evaluating infiltration sites and facilities; these new methods need to be subject to additional review before being included in a Manual – probably the Highway Runoff Manual).
3. Steve Worley then facilitated the process of going through the three documents containing specific comments and draft responses on the Manual. In the meeting, the subcommittee reviewed each comment and proposed response and either agreed with or edited the response. The details of all the discussion are captured in the updated version of each section, distributed separately. The final responses are formatted as follows:

COMMENT NOTED: the comment considered but did not result in a change to the Manual.

RESPONSE: a change to the final draft will be made as described and included in the final Manual..

The subcommittee went through all of the comments on Chapters 1, 2, 3, & 8; Construction ESC; and a portion of the comments on Chapter 5 (through 16.u⁴ on the top of page 13). Subcommittee discussion of responses to a few of the comments on Chapter 5 was postponed to the next meeting. The subcommittee also wished to thank Jeff Killelea for his thoughtful and thorough proposed responses to comments on ESC topics.

4. Steve Worley then led a group discussion of the progress made. An additional meeting between now and October 9th was suggested but the subcommittee decided that an additional meeting would be unnecessary. The subcommittee decided to begin the next meeting by completing review of comments on Chapter 5 and then addressing comments on Chapters 4 and 6. The subcommittee agreed that discussion of all of the policy comments would not be good use of the limited time available, but may discuss specific comments if someone has a question on a particular response. Since the UIC comments will be addressed in another process, the subcommittee decided to address this set of comments as time allows and make a note in Chapter 5.6 of the final Manual that this guidance may be superseded by guidance developed during the rulemaking. The subcommittee requested that Karen Dinicola and Mary Shaleen-Hansen (Ecology's UIC rule-writer) go through the UIC comments and identify those which will be resolved by the UIC rule-revision advisory committee versus those that this subcommittee would most want to discuss. The subcommittee further requested that all of the proposed responses to comments be made available to the committee as soon as possible, preferably no later than a week prior to the next meeting date, and released to the subcommittee as they are developed and completed by staff at Ecology.

PRELIMINARY AGENDA FOR NEXT MEETING:

The next subcommittee meeting will be at the Moses Lake Conference Center on October 9, 2003, from 9:00am to 3pm. The agenda will include:

- Review of Subcommittee agenda and summary from September 11, 2003 meeting.
- Review/discuss comments and draft responses on the following sections:
 - > Remaining comments on Chapter 5
 - > Comments on Chapters 4 and 6
 - > Policy comments (abbreviated review – only those comments for which discussion is specifically requested will be addressed)
 - > UIC comments (abbreviated review – comments specifically pulled out for committee discussion, as time allows; the remainder will be addressed by Ecology's UIC rule revision advisory committee)
- Plans for completing and publicizing the final Manual.